QLC 2019
QATAR LEADERSHIP CONFERENCE

17 - 19 October, 2019
Deadline for registration 30 June, 2019

8th Annual QLC
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QATAR LEADERSHIP CONFERENCE — OVERVIEW

The Qatar Leadership Conference, a project run by THIMUN Qatar, is the largest professional development conference in the Middle East devoted to high school students and their teachers.

The conference is designed around the concept of developing student and teacher leadership within schools specifically in the areas of Model United Nations, film and media studies, and leadership through community engagement. The QLC is based on the THIMUN philosophy of student leadership whereby student leadership teams organize and run the conference for their peers.

The conference brings together student and teacher participants, as well as regional and international industry leaders, to exchange ideas and develop partnerships. The conference is based on an open format where participants are free to choose which workshop to attend over eleven workshop sessions. With over 132 workshops to choose from during the two and a half day event, the QLC provides multiple opportunities to engage in thought provoking workshops and develop tangible skills. Workshops at QLC are intended for students and educators alike.

The Qatar Leadership Conference is meant to inspire action and collaboration from its participants, furthering the development of motivated, ethical, and globally-minded agents of change.
COUNTDOWN TO PARTICIPATION

APRIL
FORM I Opens.
In April schools will receive the Administrative Handbook and access to registration forms

MAY
International Presenter Applications deadline closes May 30.

JUNE
The request to participate (FORM I) must be received by 30th June 2019. The delegation deposit of QAR 2750 is due by this date. The deposit is deductible from the final fee.

JULY
Student Presenter Applications Deadline closes July 30th

SEPTEMBER
By 24th September 2019 (FORM II — Registration Deadline) schools must upload on the database a complete list of the names of all participants. Please ensure that names are spelt correctly as the badges and certificates are printed directly from the database. (See page 10 for charges for delegate substitution and badge replacement).

The Flight Form and uploading visa details and passport copies are also required at this time. Flight form and Visa details by 24th September.

By 24th September international schools are required to have made their reservations with their selected hotel.

In the end of September all schools will receive a Statement of Account based on the registration information submitted in FORM II on the database, as well as the latest information for the conference. Participants fees are set at QAR 550.

Based on this information schools should settle their outstanding registration fees.

OCTOBER
Conference Programme with workshop information will be published on the website http://qatar.thimun.org

Payment for all conference fees should be settled by 13th October 2019.

The Qatar Leadership Conference takes place 17 – 19 October 2019 at QNCC.

RETURNING FORMS
Submission details for Forms I & II can be found on our website http://qatar.thimun.org

Please note that all forms need to be submitted online.

MAILINGS
THIMUN Qatar sends out monthly mailings with important reminders and updates. Please carefully read your mailing each month.

SUMMARY
– Registration closes June 30th, 2019
– FORM II closes September 24th, 2019
– Conference is October 17-19, 2019
## PROVISIONAL Programme of Events

### Thursday, 17 October

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:30–2:00</td>
<td>Transportation from Hotels</td>
</tr>
<tr>
<td>2:00–3:30</td>
<td>Registration</td>
</tr>
<tr>
<td>2:30–3:00</td>
<td>Adult Presenters Meeting</td>
</tr>
<tr>
<td>3:30–4:10</td>
<td>Plenary Session: Opening Remarks with Keynote Speaker</td>
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<tr>
<td>4:10–4:20</td>
<td>Break</td>
</tr>
<tr>
<td>4:25–5:15</td>
<td>Session 1 Workshops</td>
</tr>
<tr>
<td>5:25–6:15</td>
<td>Session 2 Workshops</td>
</tr>
<tr>
<td>6:30–8:00</td>
<td>Dinner Reception</td>
</tr>
<tr>
<td>8:00–8:30</td>
<td>Transportation to Hotels</td>
</tr>
</tbody>
</table>

### Friday, 18 October

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00–8:45</td>
<td>Transportation from Hotels</td>
</tr>
<tr>
<td>9:00–9:30</td>
<td>Welcome Session with Keynote Speaker</td>
</tr>
<tr>
<td>9:40–10:30</td>
<td>Session 3 Workshops</td>
</tr>
<tr>
<td>10:40–11:30</td>
<td>Session 4 Workshops</td>
</tr>
<tr>
<td>11:30–1:00</td>
<td>Lunch (Conference Hall), Prayer and Networking Break</td>
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<tr>
<td>1:00–1:50</td>
<td>Session 5 Workshops</td>
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<tr>
<td>2:00–2:50</td>
<td>Session 6 Workshops</td>
</tr>
<tr>
<td>2:50–3:05</td>
<td>Break</td>
</tr>
<tr>
<td>3:05–3:50</td>
<td>Session 7 Workshops</td>
</tr>
<tr>
<td>4:00</td>
<td>Transportation to Hotels</td>
</tr>
</tbody>
</table>

### Saturday, 19 October

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00–8:45</td>
<td>Transportation from Hotels</td>
</tr>
<tr>
<td>9:00–9:50</td>
<td>Session 8 Workshops</td>
</tr>
<tr>
<td>10:00–10:50</td>
<td>Session 9 Workshops</td>
</tr>
<tr>
<td>11:00–11:50</td>
<td>Session 10 Workshops</td>
</tr>
<tr>
<td>11:50–1:20</td>
<td>Lunch (Conference Hall), Prayer and Networking Break</td>
</tr>
<tr>
<td>1:20–2:10</td>
<td>Session 11 Workshops</td>
</tr>
<tr>
<td>2:20–3:30</td>
<td>Closing Remarks with Keynote Speaker</td>
</tr>
<tr>
<td>3:45</td>
<td>Transportation to Hotels</td>
</tr>
</tbody>
</table>
The Qatar Leadership Conference hosts three distinct presenter categories:

**INTERNATIONAL PRESENTERS** are innovative, inspiring industry leaders from a wide range of fields based around the world. Many QLC presenters travel to Doha to share their knowledge and expertise in a variety of disciplines. There are also a limited number of exceptional international students that present.

**LOCAL PRESENTERS** are adults based in Qatar. They include diplomats, academics, teachers, MUN directors, guidance counsellors, and other professionals in the fields of education, film, and media/journalism.

**STUDENT PRESENTERS** are high school students sharing their knowledge on MUN, public speaking and media studies, to name a few.

In addition to the featured presenters the conference will host approximately 100 presenters during the three-day event. The full program of presenters will be released in September.
CONFERENCE FEES AND DEADLINES

CONFERENCE FEES

Participation fee per person for Delegates, MUN Directors, Press and Student Officers (except Executive Committee)
550 QAR

Substitution Fee
Changes to Participant/Delegate registration after 24th September (Form II), but no later than 6th October
150 QAR

Badge replacement Fee
replacement of lost or missing ID badge during the conference (cash payment) 30 QAR

REGISTRATIONS

Form I – Online registration
Required Info: estimated school participation numbers and initial conference deposit of 2750 QAR by 30th June

Form II – Online Registration
Required info: student information name, DoB, nationality. International: hotel & travel details by 24th September

Financial Statement
The MUN-Director will be required to sign a declaration on Form I. Acknowledging that they and their school administrator agree to THIMUN Qatar policies regarding fees and cancellation costs and that they agree that their school is obliged to pay in full for the number of students and teachers forecast to attend (see attendance forecast on Form I). A final statement of numbers and names of participants is required to be submitted into the database by 24th September.

CHANGES & CANCELLATIONS

Changes / Substitutions
After 24th September, substitutions for students unable to attend will only be permitted on payment of an administrative charge of 150 QAR. All changes and substitutions have to be sent to the THIMUN Qatar office in writing. No changes will be accepted after 6th October.

Cancellations
From 24th September the full fees are due, whether or not a school, or an individual participant, for whatever reason, actually attends. The full fees for services ordered through THIMUN Qatar are due as soon as the THIMUN Qatar Office receives the appropriate form. Cancellation costs will vary according to the date the written cancellation is received by the THIMUN Qatar Office:

Cancellation of participant
– after 30th June: 100% of conference deposit
– after 24th September: 100% of fees plus charges due

Financial Statement
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PAYMENT

PAYMENTS
All schools must pay the non-refundable delegation prepayment or deposit of 2750 QAR by 30th June.

All payments are to be made in Qatari Riyal and net of all bank charges (see below):

Bank Transfer
Please clearly indicate your SCHOOL NAME and the purpose of the payment:
(QLC REGISTRATION FEES)

Bank Name: Qatar National Bank
Name: THIMUN Qatar
Account Number: 0013-035555-055
Branch: Corporate Branch
Swift Code: QNBAQAQA
IBAN: QA87 QNBA 0000 0000 0013 0355 5505 5
Address: Education City, Al Luqta Street, Doha, Qatar

BANK CHARGES
Schools are responsible for the payment of all bank charges related to the processing of checks and payment of fees. To avoid or minimize such charges, schools should instruct their bank to transfer the money, net of bank charges, directly by bank transfer to the THIMUN Qatar account. Any outstanding bank charges must be settled in full the first day of the conference.

Overpayment
THIMUN Qatar’s financial transactions are processed by Qatar Foundation. It is extremely difficult for schools to receive refunds on overpayments. THIMUN Qatar offers credit in the amount of the overpayment to be used at the discretion of the school for future THIMUN Qatar related activities.

Cancellation and Travel Insurance
Schools are strongly urged to take out adequate cancellation, travel and medical insurance. THIMUN Qatar is not responsible for costs incurred by individual schools or individual participants in any of these areas.
TRAVELLING TO AND IN DOHA

Schools are required to make their own arrangements for travel to and from Doha.

Airport Pick-up bus service
All hotels listed in this handbook include a free pick-up service to and from Doha’s Hamad International Airport and your hotel which is arranged by your hotel. Please ensure you communicate your flight details to both the THIMUN Qatar office and directly to your chosen hotel.

Transportation in Doha
For delegates staying in conference affiliated hotels, a bus service will be provided to and from the Convention Center mornings and afternoons. Transportation for sightseeing and evening outings will be the responsibility of the travelling school.

Accommodation
It is important for THIMUN Qatar to know where all participants are staying for the duration of the conference. Therefore, all schools must register the name of the accommodation on the database. This does not apply to students from local schools who are living at home.

HOTEL BOOKING

THIMUN Qatar has made special arrangements with a number of local hotels to offer accommodation to MUN participants at special rates (see the sidebar).

Please note that individual schools are responsible for contacting the hotels directly. If you wish to stay in a particular hotel of your choice which is not listed, THIMUN Qatar will not be able to supply your delegation with transport to the Convention Center.

We advise you to book as soon as possible but no later than 24th September.

All prices are in Qatari Riyal per room per night (an approximate price in Euros given in parenthesis). Prices include buffet breakfast, taxes, airport transfers, and internet.

Provisional Prices
HOTEL BOOKING

Radisson Blu*
★★★★
Close to Center of Doha
Single: 350 QAR
Double: 400 QAR

Plaza Inn**
★★★
Close to Corniche & Souq Waqif
Single: 375 QAR
Double: 475 QAR
Triple: 575 QAR

Movenpick, West Bay
★★★★★
Close to City Centre Mall
Single: 500 QAR
Double: 550 QAR

* Triple occupancy/suite available upon request

** Plaza Inn offers two meals: Breakfast and Lunch/Dinner

Reservations/bookings made through travel agencies may not receive the conference discounted rates

Reservation Forms can be found online:

http://qatar.thimun.org/index.php/conferences/accommodation

Visit our website for latest rates
Participants will need a visit visa for the State of Qatar, with the exception of the nationalities below, which are eligible for a free visa waiver upon arrival at Hamad International Airport, Doha, provided each passport has a minimum of 6 months validity from the date of entry into the country. ALL other nationalities need a visit visa preapproved for entry into the State of Qatar, NO EXCEPTIONS.

**Indian Nationals** must have a valid debit or credit card (For a family travelling together, the card must be in the name of the passenger or one per family). THIMUN Qatar will issue visas for all students not in possession of a valid debit or credit card

**Pakistani Nationals** must have a valid debit or credit card (For a family travelling together, the card must be in the name of the passenger or one per family), and a polio certificate for nationals travelling direct from Pakistan. THIMUN Qatar will issue visas for all students not in possession of a valid debit or credit card

***Nationals of the Turkish Republic of Northern Cyprus** can be granted a visa on their arrival into the State of Qatar on the condition that they are arriving on a Qatar Airways flight

Nationalists of GCC countries, including Bahrain, Kuwait, Oman, Saudi Arabia and the U.A.E do not require a visa.

If your national country is not listed above, the THIMUN Qatar office will assist in the processing of your visa application. Failure to submit a clear and valid copy of the passport information page by September 17 may result in the cancellation of visa support.

THIMUN Qatar provides free visas for students who require a visit visa, provided that the passport also has a minimum 6 months validity and that the passport passes through the Qatar Foundation security checks. Once a visa is issued, the participant must travel on the same passport as any renewals and amendments will invalidate the visa.

**PASSPORT CHECKLIST**

Mandatory requirements for all international delegates and MUN-Directors:

- Scanned image of passport clearly indicating person’s full name, passport number, date of issue and expiry date of passport. (NO pictures, only scanned copies will be accepted)
- Minimum 6 months validity for all passports from the date of the conference, no exceptions.

**Note:** If you or your students request assistance obtaining a visa for the conference please ensure that the passport is NOT renewed or amended during this period.
MUN IN QATAR

Qatar has an extremely active MUN scene, with a number of one and two day conferences held throughout the year. The THIMUN Qatar Office actively supports the development and growth of Model United Nations in the country. The conferences below are based on THIMUN procedures.

NOVEMBER 23, 2019
Arabic MUN

NOVEMBER 8 - 10, 2019
Doha College MUN (DCMUN)

DECEMBER, 2019
Mesaied International School (MISMUN)

JANUARY 11 - 12, 2019
International School of London Qatar (ISLQ)

JANUARY 21 - 24, 2020
THIMUN Qatar Conference

MARCH 5-6, 2020
Dhukan English School (DESMUN)

MARCH 27-28 2020
Middle School MUN Qatar (MSMUN-Q)

APRIL 2020
Al-Khor International School MUN (AKISMUN)
DIRECTORS TRAINING INSTITUTE

With the expansion of Model United Nations throughout the region, the demand for teacher-level assistance and training is growing. The THIMUN Qatar Office, in collaboration with Best Delegate, is proud to offer this professional development opportunity for teachers and directors: the Directors Training Institute.

At the institute, participants will learn how to teach fundamental Model UN skills to beginner delegates through fun and engaging activities. Participants will be trained to deliver a series of one-hour workshops on research, public speaking, resolution writing and other skills that will help delegates prepare for Model UN conferences. The institute requires pre-conference preparation.

At its conclusion, participants will be awarded Level 1 or Level 2 Best Delegate Trainer Certification, a digital credential that can be professionally shared, and access to an MUN processional learning network (PLN). This is part of a larger two-tiered training program that will lead to full Best Delegate Trainer certification.

If you are new to Model UN, or looking for ways to help your delegates learn Model UN and set them up for success, the Director’s Institute is here for you. For more information, please contact the THIMUN Qatar office.

Sign up for Best Delegate will open September 24th to all teachers bringing a delegation to QLC 2019.
THIMUN QATAR

THIMUN QATAR STAFF

Fatima El-Mahdi  
Head of THIMUN Qatar

Amina Hassan  
Regional Coordinator

Sakib Mahmoud  
Conference Specialist