

QLC 2018



QATAR LEADERSHIP CONFERENCE

18-20 October, 2018

Deadline for registration 30 June, 2018

7th Annual QLC

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QATAR LEADERSHIP CONFERENCE — OVERVIEW

The Qatar Leadership Conference, a project run by THIMUN Qatar, is the largest professional development conference in the Middle East devoted to high school students and their teachers.

The conference is designed around the concept of developing student and teacher leadership within schools specifically in the areas of Model United Nations, film and media studies, and leadership through community engagement. The QLC is based on the THIMUN philosophy of student leadership whereby student leadership teams organize and run the conference for their peers.

The conference brings together student and teacher participants, as well as regional and international industry leaders, to exchange ideas and develop partnerships. The conference is based on an open format where participants are free to choose which workshop to attend over eleven workshop sessions. With over 120 workshops to choose from during the two and a half day event, the QLC provides multiple opportunities to engage in thought provoking workshops and develop tangible skills. Workshops at QLC are intended for students and educators alike.

The Qatar Leadership Conference is meant to inspire action and collaboration from its participants, furthering the development of motivated, ethical, and globally-minded agents of change.

COUNTDOWN TO PARTICIPATION

APRIL

FORM I Opens.

MAY

In May schools will receive the Administrative Handbook and access to registration forms.

JUNE

The request to participate (FORM I) must be received by 30th June 2018. The delegation deposit of **QAR 2000** is due by this date. The deposit is deductible from the final fee.

SEPTEMBER

By **17th September 2018 (FORM II – Registration Deadline)** schools must upload on the database a complete list of the names of all participants. Please ensure that names are spelt correctly as the badges and certificates are printed directly from the database. (See page 10 for charges for delegate substitution and badge replacement). The Flight Form and uploading visa details and passport copies are also required at this time.

By 17th September international schools are required to have made their reservations with their selected hotel.

In the end of September all schools will receive a Statement of Account based on the registration information submitted in FORM II on the database, as well as the latest information for the conference. Participants fees are set at QAR 400.

Based on this information schools should settle their outstanding registration fees.

OCTOBER

Conference Programme with workshop information will be published on the website <http://qatar.thimun.org>

Payment for all conference fees should be settled by **13th October 2018**.

The Qatar Leadership Conference takes place **18th – 20th October 2018** at QNCC.

RETURNING FORMS

Submission details for Forms I & II can be found on our website <http://qatar.thimun.org>

Please note that all forms need to be submitted online.

MAILINGS

THIMUN Qatar sends out monthly mailings with important reminders and updates. Please carefully read your mailing each month.

SUMMARY

- Registration closes June 30th, 2018
- FORM II closes September 17th, 2018
- Conference is October 18 - 20, 2018

PROVISIONAL PROGRAMME OF EVENTS

THURSDAY 18 OCTOBER	1:30–2:00	Transportation from Hotels
	2:00–3:30	Registration
	2:30–3:00	Adult Presenters Meeting
	3:30–4:10	Plenary Session: Opening Remarks with Keynote Speaker
	4:10–4:20	Break
	4:25–5:15	Session 1 Workshops
	5:25–6:15	Session 2 Workshops
	6:30–8:00	Dinner Reception
	8:00–8:30	Transportation to Hotels
FRIDAY 19 OCTOBER	8:00–8:45	Transportation from Hotels
	9:00–9:30	Welcome Session with Keynote Speaker
	9:40–10:30	Session 3 Workshops
	10:40–11:30	Session 4 Workshops
	11:30–12:30	Lunch & Prayer Break – Conference Hall
	12:40–1:30	Session 5 Workshops
	1:40–2:30	Session 6 Workshops
	2:30–2:45	Break
	2:50–3:40	Session 7 Workshops
	3:45–4:30	Transportation to Hotels
SATURDAY 20 OCTOBER	8:00–8:45	Transportation from Hotels
	9:00–9:50	Session 8 Workshops
	10:00–10:50	Session 9 Workshops
	11:00–11:50	Session 10 Workshops
	11:50–12:30	Lunch – Conference Hall
	12:40–1:30	Session 11 Workshops
	1:40–2:20	Closing Remarks with Keynote Speaker
	2:45–3:30	Transportation to Hotels

PRESENTER TYPES

The Qatar Leadership Conference hosts three distinct presenter categories:

INTERNATIONAL PRESENTERS are innovative, inspiring industry leaders from a wide range of fields based around the world. Many QLC presenters travel to Doha to share their knowledge and expertise in a variety of disciplines. There are also a limited number of exceptional international students that present.

LOCAL PRESENTERS are adults based in Qatar. They include diplomats, academics, teachers, MUN directors, guidance counsellors, and other professionals in the fields of education, film, and media/journalism.

STUDENT PRESENTERS are high school students sharing their knowledge on MUN, public speaking and media studies, to name a few.

In addition to the featured presenters the conference will host approximately 100 presenters during the three-day event. The full program of presenters will be released in September.

CONFERENCE FEES AND DEADLINES

CONFERENCE FEES

Participation fee per person

for Delegates, MUN Directors, Press and Student Officers (except Executive Committee)

400 QAR

Substitution Fee

Changes to Participant/Delegate registration after 25th September (Form II), but no later than 6th October

150 QAR

Badge replacement Fee

replacement of lost or missing ID badge during the conference (cash payment) **30 QAR**

REGISTRATIONS

Form I – Online registration

Required Info: estimated school participation numbers and initial conference deposit of **2000 QAR** by **30th June**

Form II – Online Registration

Required info: student information name, DoB, nationality.
International: hotel & travel details by **17th September**

Financial Statement

The MUN-Director will be required to sign a declaration on Form I. Acknowledging that they and their school administrator agree to THIMUN Qatar policies regarding fees and cancellation costs and that they agree that their school is obliged to pay in full for the number of students and teachers forecast to attend (see attendance forecast on Form I). A final statement of numbers and names of participants is required to be submitted into the database by **17th September**.

CHANGES & CANCELLATIONS

Changes / Substitutions

After 25th September, substitutions for students unable to attend will only be permitted on payment of an administrative charge of **150 QAR**. All changes and substitutions have to be sent to the THIMUN Qatar office in writing. No changes will be accepted after 6th October.

Cancellations

From **17th September** the full fees are due, whether or not a school, or an individual participant, for whatever reason, actually attends. The full fees for services ordered through THIMUN Qatar are due as soon as the THIMUN Qatar Office receives the appropriate form. Cancellation costs will vary according to the date the written cancellation is received by the THIMUN Qatar Office:

Cancellation of participant

- after 30th June: 100% of conference deposit
- after 17 September: 100% of fees plus charges due

PAYMENT

PAYMENTS

All schools must pay the non-refundable delegation prepayment or deposit of **2000 QAR by 30th June**.

All payments are to be made in Qatari Riyal and net of all bank charges (see below):

Bank Transfer

Please clearly indicate your school name and the purpose of the payment (MSMUN-Q Registration Fees):

Bank Name: **Qatar National Bank Account**

Name: **THIMUN Qatar**

Account Number: **0013-035555-055**

Branch: **Corporate Branch**

Swift Code: **QNBAQQA**

IBAN: **QA87 QNBA 0000 0000 0013 0355 5505 5**

Address: **Education City, Al Luqta Street,
Doha, Qatar**

BANK CHARGES

Schools are responsible for the payment of all bank charges related to the processing of checks and payment of fees. To avoid or minimize such charges, schools should instruct their bank to transfer the money, net of bank charges, directly by bank transfer to the THIMUN Qatar account. Any outstanding bank charges must be settled in full the first day of the conference.

Overpayment

THIMUN Qatar's financial transactions are processed by Qatar Foundation. It is extremely difficult for schools to receive refunds on overpayments. THIMUN Qatar offers credit in the amount of the overpayment to be used at the discretion of the school for future THIMUN Qatar related activities.

Cancellation and Travel Insurance

Schools are strongly urged to take out adequate cancellation, travel and medical insurance. THIMUN Qatar is not responsible for costs incurred by individual schools or individual participants in any of these areas.

TRAVEL AND ACCOMMODATION

TRAVELLING TO AND IN DOHA

Schools are required to make their own arrangements for travel to and from Doha.

Airport Pick-up bus service

All hotels listed in this handbook include a free pick-up service to and from Doha's Hamad International Airport and your hotel which is arranged by your hotel. Please ensure you communicate your flight details to both the THIMUN Qatar office and directly to your chosen hotel.

Transportation in Doha

For delegates staying in conference affiliated hotels, a bus service will be provided to and from the Convention Center mornings and afternoons. Transportation for sightseeing and evening outings will be the responsibility of the travelling school.

Accommodation

It is important for THIMUN Qatar to know where all participants are staying for the duration of the conference. Therefore, all schools must register the name of the accommodation on the database. This does not apply to students from local schools who are living at home.

HOTEL BOOKING

THIMUN Qatar has made special arrangements with a number of local hotels to offer accommodation to MUN participants at special rates (see the sidebar).

Please note that individual schools are responsible for contacting the hotels directly. If you wish to stay in a particular hotel of your choice which is not listed, THIMUN Qatar will not be able to supply your delegation with transport to the Convention Center.

We advise you to book as soon as possible but no later than 17th September.

All prices are in Qatari Riyal per room per night (an approximate price in Euros given in parenthesis). Prices include buffet breakfast, taxes, airport transfers, and internet.

Radisson Blu*

★★★★

Close to Center of Doha

Single: **350 QAR (€ 79)**

Double: **400 QAR (€ 90)**

Plaza Inn**

★★★★

Close to Corniche & Souq Waqif

Single: **370 QAR (€ 82)**

Double: **465 QAR (€ 104)**

Triple: **560 QAR (€ 125)**

Movenpick, West Bay

★★★★★

Close to City Centre Mall

Single: **500 QAR (€ 112)**

Double: **550 QAR (€ 123)**

** Triple occupancy/suite available upon request*

*** Plaza Inn offers two meals: Breakfast and Lunch/Dinner*

Reservations/bookings made through travel agencies may not receive the conference discounted rates

Reservation Forms can be found online:

<http://qatar.thimun.org/index.php/conferences/accommodation>

Visit our website for latest rates

VISAS

VISAS

Participants will need a visit visa for the State of Qatar, with the exception of the nationalities below, which are eligible for a free visa waiver upon arrival at Hamad International Airport, Doha, provided each passport has a minimum of 6 months validity from the date of entry into the country. ALL other nationalities need a visit visa preapproved for entry in to the State of Qatar,

NO EXCEPTIONS.

Andorra	Czech Republic	Lebanon	Russia
Argentina	Denmark	Liechtenstein	San Marino
Australia	Ecuador	Lithuania	Seychelles
Austria	Estonia	Luxembourg	Singapore
Azerbaijan	Finland	Macedonia	Slovakia
Bahamas	France	Malaysia	Slovenia
Belarus	Georgia	Maldives	South Africa
Belgium	Germany	Malta	South Korea
Bolivia	Greece	Mexico	Spain
Brazil	Guyana	Moldova	Suriname
Brunei	Hong Kong	Monaco	Sweden
Bulgaria	Hungary	Netherlands	Switzerland
Canada	Iceland	New Zealand	Thailand
Chile	India	Norway	Turkey
China	Indonesia	Panama	Ukraine
Colombia	Ireland	Paraguay	United Kingdom
Costa Rica	Italy	Peru	United States
Croatia	Japan	Poland	Uruguay
Cuba	Kazakhstan	Portugal	Vatican City
Cyprus	Latvia	Romania	Venezuela

THIMUN Qatar provides free visas for students who require a visit visa, **provided that the passport also has a minimum 6 months validity and that the passport passes through the Qatar Foundation security checks.** Once a visa is issued, the participant must travel on the same passport as any renewals and amendments will invalidate the visa.

PASSPORT CHECKLIST

Mandatory requirements for all international delegates and MUN-Directors:

- Scanned image of passport clearly indicating person's full name, passport number, date of issue and expiry date of passport. (NO pictures, only scanned copies will be accepted)
- Minimum 6 months validity for all passports from the date of the conference, **no exceptions.**

Note: If you or your students request assistance obtaining a visa for the conference please ensure that the passport is NOT renewed or amended during this period.

MUN IN QATAR

Qatar has an extremely active MUN scene, with a number of one and two day conferences held throughout the year. The THIMUN Qatar Office actively supports the development and growth of Model United Nations in the country. The conferences below are based on THIMUN procedures.

OCTOBER 6, 2018

Arabic MUN

NOVEMBER 8 - 10, 2018

Doha College MUN (DCMUN)

DECEMBER 7 - 8, 2018

Mesaieed International School (MISMUN)

JANUARY 11 - 12, 2019

International School of London Qatar (ISLQ)

JANUARY 22 - 25, 2019

THIMUN Qatar Conference

MARCH 2019

Dhukan English School (DESMUN)

APRIL 2019

Middle School MUN Qatar (MSMUN-Q)

APRIL 2019

Al-Khor International School MUN (AKISMUN)

DIRECTORS TRAINING INSTITUTE



With the expansion of Model United Nations throughout the region, the demand for teacher-level assistance and training is growing. The THIMUN Qatar Office, in collaboration with Best Delegate, is proud to offer this professional development opportunity for teachers and directors: the Directors Training Institute.

At the institute, participants will learn how to teach fundamental Model UN skills to beginner delegates through fun and engaging activities. Participants will be trained to deliver a series of one-hour workshops on research, public speaking, resolution writing and other skills that will help delegates prepare for Model UN conferences. The institute requires pre-conference preparation.

At its conclusion, participants will be awarded Level 1 or Level 2 Best Delegate Trainer Certification, a digital credential that can be professionally shared, and access to an MUN professional learning network (PLN). This is part of a larger two-tiered training program that will lead to full Best Delegate Trainer certification.

If you are new to Model UN, or looking for ways to help your delegates learn Model UN and set them up for success, the Director's Institute is here for you. For more information, please contact the THIMUN Qatar office.

Sign up for Best Delegate will open **September 17th** to all teachers bringing a delegation to QLC 2018.

THIMUN QATAR

THIMUN QATAR STAFF

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