

GUEST ROOM RESERVATION FORM

**Qatar Leadership Conference
19th to 23rd October 2016**

Please use one form for each room

GUEST'S DETAILS

Please complete in capital letters

First Name: _____	Title (Mr./ Mrs./ Ms) _____
Family Name: _____	Company: _____
Fax Number: _____	Phone Number: _____
Arrival Date: _____	Departure Date: _____

Number of nights (Please specify)	Room type:	Room rate Net per night
	Deluxe Single	575.00
	Deluxe Double	675.00
	Executive Single	775.00
	Executive Double	875.00

- The room rates are including Buffet Breakfast, Internet and 2 way airport transfers by shuttle bus.
- Numbers of rooms are limited and will only be confirmed at the point of reservation. Should the above category be sold out, the next available category will be available at the best available rate at the point of reservation.
- The rates are valid up to three days prior and three days after the event. Subject to availability.
- Any cancellation 7 days prior to the arrival date will be fully charged. Any changes in dates shall be subject to fees upon availability.
- No-show will be charged full stay.

ADDITIONAL SERVICES

- Visa entry to Doha QAR250 net per person

Do you require an entry Visa: YES NO

If yes, please specify send your passport copy, Visa requires 5 working days

- Private car airport pick-up QAR90 net per car YES NO

FLIGHTS DETAILS

Arrival dates, arrival time and flight number:

Departure dates, departure time and flight number:

PAYMENT DETAILS

Room reservations & visa requests not guaranteed by credit card **will not be accepted**

Name of Cardholder: _____

Credit Card Number: _____

Expiry Date: _____

Type of Credit Card: _____

Please fax the completed form to +974 44966602 or by e-mail to reservation.doha.tower@moevenpick.com