



Dear MUN Directors,

January 2014

We are looking forward to welcoming you soon to our third annual THIMUN Qatar conference. We are excited to report that we have close to 1400 participants from 74 different nationalities attending the conference.

As the conference is nearing, there are a number of important reminders in terms of travel logistics and delegate preparation. Attached to this mailing is a soft copy of the participation booklet. This booklet contains more detailed conference information and maps.

### **Delegate preparation**

First, please ensure that every delegate comes to the conference with a prepared position speech for his/her committee. The position speech is the first activity on the conference schedule and pre-planning is important to ensure that your delegate has an enjoyable first experience at the conference.

Second, please ensure that every delegate comes to the conference with a prepared resolution. They should bring print copies as well as on a thumb-drive/USB memory stick.

### **Registration**

Please remember that on Tuesday January 28<sup>th</sup>; only one member of staff needs to report to the Convention Center to pick up their school's registration materials. Registration will be open from 9.00 a.m. to 4.00 p.m. On the 29<sup>th</sup>, delegates must arrive at the Convention Center wearing their conference identification. It is important that all participants wear their conference identification at all times. It serves as your identification throughout the Convention Center, admission into committees and other THIMUN Qatar functions.

### **Opening and Closing Ceremonies:**

These are formal events and delegates are expected to behave accordingly. The general public is welcome to attend both ceremonies.

### **Professional Development for MUN directors**

There will be a number of opportunities for MUN directors to participate in personal learning opportunities. Please review the schedule below for topics that may be of interest for you.

Seminar	Description	Coordinator	Time	Room Location
Best Delegate Certified Trainer Program	Best Delegate is looking to develop a network of certified MUN trainers in the Middle East. This session is designed to planning meeting to help in formation of the certification program.	Ryan Villanueva	TBA	Directors Room
OMUN Demo Debate (run in conjunction with the Hague Demo Debate)	See OMUN in action with a simultaneous debate with the THIMUN Hague conference	Lisa Martin	Thursday: 11:15-12:30	Room 102
MUNIS demonstration	Learn how the THIMUN Foundation database application can save you hours of time when hosting a MUN conference.	Abhay Valiyaveetil	1:00	Room 102
Arabic MUN Conference Pilot Meeting	THIMUN Qatar will be supporting a number of initiatives to start MUN programming in Arabic. Come learn how your students can take part in the first OMUN Arabic conference in March.	Lisa Martin	Thursday: 2:00-3:00	Directors Room
E Resolution System	Learn how to manage the Electronic Resolution system as a conference organizer	Abhay Valiyaveetil	Friday: 9:30-10:30	Room 102
OMUN Demo Debate (run in conjunction with the Hague Demo Debate)	See OMUN in action with a simultaneous debate with the THIMUN Hague conference	Lisa Martin	Friday: 11:15-12:30	Room 102

### Dress Code

MUN conferences require a professional dress code from all MUN participants including MUN directors and chaperones. Sloppy or an unkempt appearance is a form of disrespect to the represented country. Likewise, dress that is revealing or designed to attract attention violates the spirit of the MUN conference. MUN is a formal, conservative meeting place for discussion of serious issues; our clothing should reflect this purpose.

Asking delegates to leave the convention center is very disruptive to the conference and goes against our desire to provide the highest level of hospitality to our guest. **However, participants that are not appropriately dressed, will be asked to change** even if this requires them to return to their hotel or home.

Please communicate these instructions to your delegate. Written descriptions of proper dress code is in the administration handbook on page 15. Pictures of appropriate dress are below.



There are a number of other points of information below that will help you in preparation for the conference.

Feel free to contact our office if you have any questions or need clarification.

Once again, we are looking forward to welcoming you to the conference in a few weeks.

Yours truly,

The THIMUN Qatar Team

## **International School Information**

### **Visa Entry**

- For those who have been issued visas, please print out and bring with you.
- For those who will be getting their visas on arrival:  
As you enter the arrivals terminal, there is a QNB bank. You can purchase one e-cash card for all the visas that you require for your school. QNB will ask to see the passports for those requiring a visa. You can pay by cash; they also accept dollars, euros, pounds sterling. You will then proceed with your group through passport control. The cost per person for the visa will be QR120/- (this is QR100/- for the visa and QNB costs of QR20/-). **Please note – you must purchase the e-cash card in order to proceed through passport control.** QNB is open 24/7.

### **Airport Transfer**

The hotel that you are staying at will pick you up from the airport. Please ensure that you have sent your flight details to your respective hotel. Please go to your hotel desk in the arrival hall after claiming your baggage.

## **Buses**

For international schools, transport will be provided on Wednesday, Thursday, and Friday to and from the hotels/QNCC. Transport to QNCC will be provided for student officers only on Tuesday.

Schools will be sharing transportation during the conference days. Each bus will have a number and the name of your school displayed. Please ensure you board the correct bus. A bus schedule will be sent to international schools next week.

**As you are sharing transport please ensure you are on time.** Transport will also be provided on Friday evening for the Social night. All further transportation requests can be made through your respective hotels.

## **Information Desk**

If you have questions about sightseeing, restaurants or getting around Doha, please go to the registration area and talk to our student information officers.

## **Other Conference Information**

### **Ambassadors**

Student Ambassadors are responsible for the conduct of their respective delegations. They are the student leader of the delegation and are expected to support the MUN Director in organizing their teams. They are the official spokesperson for their country if called upon they may be asked to take part in Security Council debates.

### **Approval Panel**

The Resolution Processing system at THIMUN Qatar is entirely digitalized. The Approval Panels will be open until Thursday at noon. Delegates must obtain 15 co-submitters for their draft resolution. Resolutions must be registered into the RMS system by their respective student officer and the Co-submitter sheet must be brought to the Approval Panel.

### **Certificates**

Participation certificates can be picked up on Friday morning from the registration desk. Certificates will only be given to MUN Directors.

### **Committee Speakers**

Various experts will be speaking to committees during the conference. MUN Directors are welcome to sit in on the presentation but please be aware that available seating is limited. Committee speakers are experts in their fields with the goal of providing greater insight into the issues being debated in committees. There will be an opportunity for delegates to ask questions to their committee speaker at the end of their presentation.

### **Community and Service Project**

THIMUN Qatar's official charity is the Eravur School in Sri Lanka. Through the efforts of students, the Eravur School supports the education for more than 200 students. In addition, funds are used to provide manpower services, support the local orphanage and many other local projects. Delegates will be asked to contribute to the charity on the final day of the conference. Any souvenir proceeds will be donated to the THIMUN Qatar's official charity.

### **Computers and Internet connection**

On Wednesday, delegates are encouraged to bring their own computers for the purpose of lobbying and re-drafting their resolutions. Please be aware that there are NO computer facilities available for student use during the conference. QNCC provides a free wireless service for delegates.

All electronic devices are prohibited from being used during debating sessions.

### **Medical Room / Emergencies**

The medical room is located on Level 1 near the reflection pool. A nurse will be in attendance in the medical room at all times during the conference.

### **Snacks**

Snacks will be offered for purchase during scheduled break times at QNCC snack bar by the Reflection Pool.

### **Social Night**

The Friday night social will be held at Aspire Park, Torch Ballroom. All schools who wish to participate in the social night must have pre-registered. To register, please go

to: <http://thimungatarsocial2014.eventbrite.com>. You will need to use the password **thimunqatar** to enter the site. We have extended the deadline to reserve tickets to **Tuesday, January 21<sup>st</sup>**.

From 7:00-9:00, there will be a number of performances by leading student and professional performers.

Conference ID badges and a THIMUN Qatar issued ticket will need to be provided in order to access the venue. Tickets will be provided to the MUN Directors on the last day of the conference.

Please be aware that Qatar Ministry of Interior personal may be on site.